

Please note corrections

Minutes of the December 5, 2001 Highland City Council Meeting

Members Present: Mayor Janet Tyler; Councilpersons Brad Hurd; Jerry Bruns; and Dan Tilton. Councilperson Tony French was absent.

Visitors Present: Galen Weiland; Katie Hargis; Roger Hopkins; Dorothy Diveley; and Chad Clary.

Mayor Janet Tyler called the meeting to order at 7:24 p.m.

The first item on the agenda was the approval of the minutes for the November 7, 2001 meeting. There being no changes or additions, Councilman Bruns moved to approve the minutes as written. Motion was seconded by Councilman Tilton – Carried 3-0.

The next item on the agenda was approval of the minutes of the special meeting held November 16, 2001. There being no changes or additions, Councilman Bruns moved to approve the minutes as written. Motion was seconded by Councilman Tilton – Carried 3-0.

Review and discussion of the November bills was next on the agenda. After discussion and questions, Councilman Hurd moved to approve, seconded by Councilman Bruns – Carried 3-0

PRESENTATIONS:

- Mayor Tyler turned the floor over to Galen Weiland of Doniphan County Economic Development. Mr. Weiland presented an overview of a program called Enterprise Facilitation in which he was asking for the cities participation and support. This program is funded in part by the Dept. of Commerce and grant monies and supports the start up of new businesses through entrepreneurship. After the presentation and a discussion session Councilman Hurd moved that the City support the project contingent on receipt of grant money. Motion died for lack of second.

CITIZENS REQUESTS:

- There were no citizens requests.

COMMITTEE REPORTS:

- Due to the absence of Councilman French, a report on personnel manual changes was tabled for a future meeting.

OLD BUSINESS:

- Mayor Tyler brought the council up to date on the status of the franchise with the gas company.

- Due to the absence of Councilman French, discussion and review of bids to purchase a power washer were tabled for the next meeting.

NEW BUSINESS:

- Discussion was had and recommendations made for a storage area for City Hall and the police department. Maintenance Supervisor Hopkins suggested that a 15' x 20' room in the back of the old City Hall be constructed. After discussion, Councilman Hurd moved to adapt a space in old City Hall for additional storage for city hall and the police department. Councilman Tilton seconded the motion – Carried 3-0.
- The next item was discussion/approval of cereal malt beverage applications from Casey's, Highland Total and Ernies. Following discussion a motion was made by Councilman Hurd to approve the licenses. Motion was seconded by Councilman Tilton and a roll call vote was then taken on each application with each passing 3-0.
- The next item was discussion of city employee Christmas. A motion was made by Councilman Bruns to purchase a ham from Hometown Market for each full-time city employee. Said motion was seconded by Councilman Hurd and passed 3-0.
- The next item was the appointment of a new councilmember. After discussion on the matter and suggestion of several persons to fill the position Mayor Tyler announced that if there were no objections she would appointing Mari Ann Parker as the new council member. No objections to this appointment were made.

CITY OFFICERS REPORT:

- Police Chief Clary advised the council that his grant application had been approved for the full \$9,000. He reported that Officer Hontz had given a talk to the Girl Scouts in Highland and ~~in~~ had performed locker checks in Elwood. On Chief Clary's purchase request for 6 new tires he had a bid from Henry Bros. that included mounting and balancing. After discussion, Councilman Hurd moved that the bid from Henry Bros. for 6 new snow tires, including mounting and balancing, in the total amount of \$341.76 be accepted. Councilman Tilton seconded the motion. Motion carried 3-0.
- Maintenance Supervisor Hopkins requested that 4 tires for the city pickup be purchased. It was moved by Councilman Hurd that Hopkins secure bids from Campbell Garage and Henry Bros. and that he be authorized to purchase said tires from the lowest bidder. Motion was seconded by Councilman Bruns and passed 3-0.
- Hopkins updated the council on the new well and Mayor Tyler stated that the matching funds were received by wire as of this date.
- Hopkins requested that the council start thinking about which streets they would like done on the next leg of the street improvement project. He suggested that N. Ives from Main street to Clifford Hawk's residence and W. Virginia from Hwy 120 to the Tony French residence be

done. He would like the council to be ready to make the designations by next month's meeting so he can get with Herzog on the pricing. If funds permit it was also suggested that Prairie Street from Main 3 blocks south also be done. Graveling of the short streets was also discussed. Mayor Tyler stated that recommendations will be given by the council at next month's meeting.

- Hopkins reported that he was contacted by the City of White Cloud to ask the council about the possibility of entering into a sharing contract of our water supervisor. Discussion ensued and Hopkins was instructed to get more details and information and the council would discuss the possibility and feasibility at a future meeting.
- Hopkins reported the need to do something with the city paver that is no longer being used. He suggested that they actively pursue selling it. Upon further discussion Councilman Tilton moved that the city actively pursue selling the paver and requested that Hopkins explore possible purchasers. Motion was seconded by Councilman Hurd and passed 3-0.
- Hopkins reported that the bill on the lagoon had been received and they were still reviewing it.

GOVERNING BODY COMMENTS:

- Mayor Tyler reported that the Chamber of Commerce is holding a grand opening and ribbon cutting at the Kids' Café in Fanning on Monday, December 10 and that the council was invited. She relayed a thank you received from Megan Blevins for the flowers the City sent to her ribbon cutting and open house at Looking Good. A Thanksgiving card to the City had also been received from Highland Pride.
- Councilman Brunns reported that the county is doing GIS pictures and the usefulness of this process. He stated that through this process, manholes, meters, waterlines, sewer lines and gas lines can be located. He asked and received permission from the council to contact someone from the company to give a presentation on this service to the council at a future meeting.
- Councilman Hurd reported to the council on behalf of Rural Fire District #2 about problems facing the ambulance due to lack in staffing. The District is proposing a plan to increase the mill levy to help fund the hiring of 3 paid staff members to staff the ambulance during business hours with current volunteers staffing it evenings and weekends. He stated a media campaign would be taking place in the next couple of weeks along with a survey being mailed to taxpayers in the district. He asked for the city's support in this project.

Motion was made by Councilman Tilton and seconded by Councilman Brunns to adjourn. Motion carried 3-0 and the meeting was adjourned at 8:20 p.m.