

## **Minutes of the January 2, 2002 Highland City Council Meeting**

Members Present: Mayor Janet Tyler; Councilpersons Brad Hurd; Jerry Bruns; Dan Tilton and Tony French.

Visitors Present: Dick Powell; Katie Hargis; Roger Hopkins; Matt Sorenson; Bill Hopkins; Bill Noll; Mari Ann Parker; Chad Clary; and Bill Butrick.

Mayor Janet Tyler called the meeting to order at 7:28 p.m.

The first item on the agenda was the approval of the Mayor's selection of Mari Ann Parker to fill the vacate councilperson's position. Motion was made by Councilman French and seconded by Councilman Bruns to approve the appointment of Ms. Parker to that position. Motion carried 4-0. Ms. Parker was then given the oath of office by Mayor Tyler and took her seat on the council.

**APPROVAL OF MINUTES:** Councilman Bruns pointed out two corrections in the December 5, 2001 minutes. A motion by Councilman Bruns, seconded by Councilman Hurd, to approve the minutes as corrected carried 3-0 with councilpersons French and Parker abstaining.

**PAYMENT OF ANNUAL DUES TO KANSAS LEAGUE OF MUNICIPALITIES.** The next item on the agenda was discussion on the approval and payment of the annual dues to the Kansas League of Municipalities. Motion was made by Councilman Hurd and seconded by Councilman Bruns to pay the annual dues in the amount of \$434.66. Motion carried 5-0.

**APPROVAL OF PREVIOUS MONTHS BILLS.** After a review and discussion on last month's bills, motion was made by Councilman French and seconded by Councilman Tilton to approve the same. Motion carried 4-0.

### **PRESENTATIONS:**

- After an introduction by Councilman Bruns, the floor was turned over to Matt Sorenson from Midland GIS Solutions. Mr. Sorenson presented a plan being utilized by Doniphan County for mapping services. This plan could also be utilized by the City to create concise maps including zoning districts, utility locations and many more options. Mr. Sorenson stated that GIS Solutions is presenting plans to the county and surrounding cities, including Troy, Wathena, Elwood and White Cloud and, if the plans are accepted by all parties involved it could save on mapping costs for each area. After the presentation and a discussion session Mayor Tyler thanked Mr. Sorenson and requested that he keep in contact with the City as to how the county and surrounding cities planned to proceed and that the City would take further action after the County has decided to what extent they would be willing to share the costs of such mapping.

### **CITIZENS REQUESTS:**

- There were no citizens requests.

#### COMMITTEE REPORTS:

- Councilman French reported that he would like additional time to report on personnel manual change suggestions.

#### OLD BUSINESS:

- Gas Franchise - At this time there is nothing new to report on the status of the franchise with the gas company.
- Discussion/Review Bids to Purchase Power Washer - Councilman French requested that this item be tabled until further notice.
- Discussion of Recommendation for Paving City Streets – City Supervisor Roger Hopkins reviewed his recommendations on which city streets to pave this year. After discussion, the council asked that Mr. Hopkins get individual costs of all streets left to be paved and they would then make a decision on which streets to pave, staying within the projected paving budget.

The next item on the agenda was new business. Upon suggestion, this item was tabled until later in the meeting.

#### CITY OFFICERS REPORT:

- City Clerk – Bill Butrick thanked everyone who has been helping since his sickness. The Mayor reported that thank you notes had been received from Bill Butrick and Ila Spaulding.
- Chief of Police – Chief Clary reported that Officer Allen will graduate from the academy on Friday, January 4<sup>th</sup>. He also reminded the council that the grant he had applied for had been awarded but the funds were not in yet. He stated that the patrol car being purchased with some of those funds will probably be available sooner than the money and asked if the City could provide the funds and be reimbursed by the grant money if that situation presents itself. Upon discussion, motion by Councilman Hurd, second by Councilman Bruns was made that city funds be used if needed to purchase the patrol car with the City receiving reimbursement as soon as the grant money arrives. Motion carried 5-0.
- City Supervisor – Roger Hopkins reported that he had been contacted and given information regarding spraying for mosquitoes. He also reported that he had received documents from an oil company inquiring about the City's interest in leasing any applicable real estate.

GOVERNING BODY COMMENTS – Mayor Tyler stated they had received a request from Clark Well and Equipment for payment on drilling the test holes. It was moved by Councilman Tilton and seconded by Councilman Bruns that the City approve the payment of this bill through grant funds in the amount of \$12,020.40. Motion carried 5-0.

Councilman French asked the council to review the procedures for hiring a recreation program director. No action was taken on the matter.

ADDITIONAL INFORMATION:

Discussion was had on the use of the funds given to the City by Pride which was received due to projects on community development by past mayor Roger Hopkins. No action was taken on the matter.

The Council then returned to the New Business item of the agenda:

Discussion of City Employee Raises. Councilman Hurd moved and Councilman Bruns seconded that the council go into executive session for 15 minutes to discuss the matter. Motion carried 5-0. Councilmen Hurd and Bruns moved 3 more times for additional 10 minute sessions with said motions being passed 5-0. At 10:07 p.m. the regular meeting reconvened.

Motion was made by Councilman Tilton and seconded by Councilman Hurd to give all full-time employees a 1 step increase in pay. Motion carried 4-1.

Councilman Hurd moved, seconded by Councilman Tilton to reinstate Ted Williams to clean City Hall and supervise community service on a contract labor basis of \$50.00 per month. Motion carried 5-0.

It was moved by Councilman Tilton and seconded by Councilman Bruns to give the Fire Chief and the City Treasurer a \$25 per quarter increase in pay. Motion carried 5-0.

Motion to adjourn was made by Councilman Hurd and seconded by Councilman Tilton. Motion carried 5-0 and meeting was adjourned at 10:25 p.m.

*certified 1-10-02  
by Bev Burt, City Clerk*