

REGULAR COUNCIL MEETING

OCTOBER 2, 2002

7:30 P.M.

PRESENT: Tony French, Jerry Bruns, Dan Tilton and Mariann Parker.

ALSO PRESENT: Roger Streib, Katie Hargis, Chad Clary, Roger Hopkins, Dave Reist, Ted Collins, Deb Fox and Bill Butrick.

PRESIDING: Mayor Janet Tyler.

The meeting was called to order at 7:30 p.m. with a quorum present.

Tony French moved to approve the minutes of the last Regular Council Meeting held September 4, 2002. Mariann Parker 2nd, motion carried unanimously.

Tony French moved to approve the minutes of the Special Council Meeting held September 19, 2002. Jerry Bruns 2nd, motion carried unanimously.

Jerry Bruns moved to approve the bills for the month of September, 2002. Tony French 2nd, motion carried unanimously.

CITIZENS REQUESTS

Roger Streib asked if he could use the sewer rooter machine owned by the city. The Mayor stated that the city's policy was that city personnel only can operate the equipment basically due to insurance purposes.

Mr. Streib also asked if the city would be willing, in case all else fails, to use the tractor and generator for electricity at the upcoming event at the Native American Heritage Museum. The Mayor again stated this would probably fall under the same policy.

OLD BUSINESS

City Attorney Ted Collins updated the Council on the status of the insurance policy involving the euthanization of the drug dog.

NEW BUSINESS

Dave Reist, President of Highland Community College and Deb Fox, Dean of Finance, addressed the Council and presented petition for vacation of the 700 Block of West Ohio Street. The City Clerk was instructed to publish

the Notice of Hearing and to schedule the Hearing for November 6, 2002 at 7:30 p.m.

President Reist and Dean Fox also discussed the 15 year Master Plan of Highland Community College. Reist explained that the first construction would probably be the new building and press box area south of the football field. He also stated that the plan could be subject to change for various reasons. Mayor Tyler appointed the Street and Alley Committee to act on the City's behalf to work with the College on the Master Plan, mainly being responsible for streets and traffic flow.

Councilmember Tony French informed the Council that Ted Collins, Roger Hopkins, Bill Butrick and himself had attended a meeting in Topeka with Bartlett & West Engineers, Inc. concerning the engineering fees for the water project. City Attorney Ted Collins stated that a satisfactory agreement was discussed so the project could proceed.

Dan Tilton moved to approve the amended water project budget to include \$6550.00 additional fees for Bartlett & West Engineers, Inc. Tony French 2nd, motion carried unanimously.

Tony French moved to appoint Roger Hopkins as contact person for Bartlett & West Engineers, Inc. for the construction phase of the water well project. Mariann Parker 2nd, motion carried unanimously.

Tony French moved to approve revised Payment Request #7 of \$8628.50 for water grant project #01-PF-131. Jerry Bruns 2nd, motion carried unanimously.

Tony French moved to send a letter of appreciation to Jim and Marj Ruhnke for their cooperation in the land purchase agreement. Mariann Parker 2nd, motion carried unanimously.

CITY OFFICERS REPORTS

City Superintendent Roger Hopkins presented changes and additions of signs on city streets to be discussed for approval to the city traffic map. Following is a list of those additions and changes:

ADD-SOUTH SIDE

1. Stop Sign, E. Virginia--E. Main
2. Yield signs, W. Virginia and E. Virginia (East to west end).
3. Yield to stop, E. Main--Carolina.
4. Stop signs all streets leading on to East and West Penn.
5. Dead end signs at all dead ends south of Penn.

6. Children at Play signs 600 Block W. Penn and 300 Block South Avenue.
7. Trucks entering Hwy., S. Kansas.

ADD-NORTH SIDE

1. Yield to Stop N. Prairie- Missouri.
2. Yield to Stop Iowa-Missouri.
3. Stop Vermont-Kirkwood.
4. Stop Vermont-Genesee.
5. Stop Ohio-Kirkwood.
6. Grade School Stops changed Stop all the time vs. 7:30-3:30.
7. Bus Loading Zone created on Illinois at Grade School.
8. No Parking on both sides of N. Elmira.

Tony French moved to approve the sign changes and additions made by city maintenance to the traffic map. Mariann Parker 2nd, motion carried unanimously.

Police Chief Chad Clary informed the Council that the Police Department was approved for a Law Enforcement Equipment Grant of approximately \$6050 with a 10% match from the City. Tony French moved to approve the 10% match of \$605 for the Law Enforcement Equipment Grant. Mariann Parker 2nd, motion carried unanimously.

Roger Hopkins told the Council that the appliance drop-off site had been cleaned up and that the appliances had been removed.

City Clerk Bill Butrick presented bids for the purchase of a copy machine. The bids were as follows: Pro-Serv \$2200, service contract \$238 annually up to 14,000 copies. Heartland Business Machines \$1995, service contract \$259 annually up to 15,000 copies. Tony French moved to accept the bid of Heartland Business Machines of \$1995 and service contract. Jerry Bruns 2nd, motion carried unanimously.

9:15 p.m. Tony French moved to go into executive session for fifteen minutes to discuss financial matters and have City Attorney Ted Collins and City Clerk Bill Butrick be present. Jerry Bruns 2nd, motion carried unanimously.

9:30 p.m. Jerry Bruns moved to come out of executive session. Dan Tilton 2nd, motion carried unanimously.

9:30 p.m. Jerry Bruns moved to go into executive session for twenty minutes to discuss legal matters and asked that City Attorney Ted Collins and City Clerk Bill Butrick be present. Tony French 2nd, motion carried unanimously.

9:50 p.m. Dan Tilton moved to come out of executive session. Tony French 2nd, motion carried unanimously.

Mayor Tyler appointed the Water and Sewer Committee and City Clerk Bill Butrick to review procedures pertaining to payment of services per the Water and Sewer Ordinances for the City of Highland and to report recommendations or changes that may be necessary to insure payment of services are made.

9:51 p.m. Dan Tilton moved to adjourn. Mariann Parker 2nd, motion carried unanimously.



Mayor



City Clerk