

## REGULAR COUNCIL MEETING

JULY 2, 2003

7:30 P.M.

PRESENT: Tony French, Dan Tilton, Mike Batchelder, Mari Ann Parker, and Jerry Bruns.

ALSO PRESENT: Ted Collins, Katie Hargis, Gary Simpson, Roger Hopkins, Chad Clary, Dorothy Diveley and Bill Butrick.

PRESIDING: Mayor Janet Tyler.

The Meeting was called to order at 7:30 p.m. with all Council members present.

Jerry Bruns moved to approve the minutes of the last regular Council meeting held June 4, 2003. Mari Ann Parker 2<sup>nd</sup>, motion carried unanimously.

Mari Ann Parker moved to approve the bills for the month of June 2003. Jerry Bruns 2<sup>nd</sup>, motion carried unanimously.

### CITIZENS REQUESTS

Gary Simpson voiced his concerns about the increased crime and break-ins, the dogs running at large and abandoned vehicles with no tags on them. Mayor Tyler acknowledged his concerns and explained some of the actions that had been taken so far.

Dorothy Diveley informed the Council that the “dead-end” sign on South Iowa Street needed reset.

### COMMITTEE REPORTS

Finance Committee Chairman, Tony French, reported the committee had met to establish a purchasing policy for the City. The committee’s recommendations were:

1. The City Superintendent, Police Chief and City Clerk shall be allowed to make discretionary purchases of supplies, maintenance and repair items essential and required for the normal day to day operations of the City within the respective budgets.
2. Purchases by the City Superintendent, Police Chief and City Clerk not falling within category 1 shall be subject to a \$200.00 limit per transaction.
3. The Mayor shall be allowed authority to approve purchases not exceeding \$500.00 per transaction.
4. Any purchases over \$500.00, not included in category 1, shall be subject to approval by vote of the City Council.
5. Any and all purchases over \$5,000.00 shall be subject to review and determination whether such purchase should be subject to bidding procedures.

6. All purchases shall be made in light of budget considerations, and the best interests of the City, and shall be in compliance with all other applicable laws and procedures.

Mari Ann Parker moved to have the City Attorney proceed with the purchasing policy draft, subject to the approval and review by the Mayor and City Clerk. Mike Batchelder 2<sup>nd</sup>, motion carried unanimously.

## OLD BUSINESS

Council member Mike Batchelder informed the Council that he had talked to the City of Everest concerning how they operated their trash service. Batchelder stated that they paid approximately \$16,000 for their compactor truck. He went on to state that the landfill would charge \$25 per ton and if the City was to look into purchasing common size dumpsters, they would cost approximately \$450.

The Mayor asked council members Mike Batchelder and Tony French to continue researching whether it would be in the City's best interest to establish their own trash service in Highland.

## NEW BUSINESS

Jerry Bruns moved to publish the proposed 2004 Budget Hearing to be held August 6, 2003. Tony French 2<sup>nd</sup>, motion carried unanimously.

Dan Tilton moved to approve Ordinance No. 439, Weed Ordinance, repealing Ordinance No. 405. Jerry Bruns 2<sup>nd</sup>. By roll call vote: Batchelder-yes, Parker-yes, French-no, Bruns-yes, Tilton-yes. Motion carried 4-1.

The Council discussed Ordinance No. 295 concerning non-operational vehicles. The ordinance states that within 10 days these vehicles shall be in an enclosed area or out of sight. Police Chief, Chad Clary, was instructed to enforce this ordinance.

Tony French moved to extend the hours for shooting of legal fireworks from 8:00 a.m. to 10:00 p.m. on July 5<sup>th</sup> and 6<sup>th</sup>. Dan Tilton 2<sup>nd</sup>, motion carried 4-1. Batchelder-no.

Council Member Jerry Bruns asked the Council to consider purchasing a plate vibrator to help compact the materials used to fill potholes. He stated that the approximate cost would be \$1,475.00.

Dan Tilton moved to establish a Diversion Fund that will be maintained by City Law Enforcement. Mike Batchelder 2<sup>nd</sup>, motion carried unanimously.

## GOVERNING BODY COMMENTS

Council Member Tony French asked the Council to consider creating a Sports and Recreation Commission. He suggested the City still budget for the summer program, but the management be done by the commission. Mayor Tyler appointed the Parks and Recreation Committee to meet and establish guidelines for the creation of this commission and present their recommendation at the next regular council meeting.

Tony French asked if the fireworks were going to be discharged at the City park and if most of the 4<sup>th</sup> of July activities were going to be held at the park as well.

9:40 p.m. Tony French moved to adjourn. Mari Ann Parker 2<sup>nd</sup>, motion carried unanimously.

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Mayor

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City Clerk