

## REGULAR COUNCIL MEETING

OCTOBER 8, 2008

5:00 P.M.

PRESENT: Mike Batchelder, Mari Ann Parker, Donna Parish, and Ken Stewart. Tony French was absent.

ALSO PRESENT: Donna Crawford, Joe Florence, Brian Kingsley, Brandon Whetstine, Randy Snyder, Ted Collins, Keith Courtin, Moni El-Aasar, Robert Powell, Jeff Riley, and Bill Butrick.

PRESIDING: Mayor Marty Allen

5:01 p.m. Mayor Allen called to order the Public Hearing for the purpose of considering an application to be submitted to the Kansas Department of Commerce for Small Cities Community Development Block Grant funds under the Community Facilities category.

Donna Crawford, of Governmental Assistance Services, explained that the grant application would be for \$284,599 with the City intending to request a grant of \$142,299 through the CDBG program and the remaining provided through local matching funds in the amount of \$40,000 cash contribution from the City's general fund and \$102,300 from a Kansas Department of Transportation Revolving Loan.

Moni El-Aasar, of BG Consultant Engineers, Inc., spoke about the deterioration of the box culvert located on Spring Street. He stated that the bridge is not repairable and would need to be replaced. He presented three options which are a precast box culvert, a cast-in-place box culvert, or a steel beam bridge. Mr. El-Aasar explained that the precast box culvert had a life expectancy of 60-75 years as did the cast-in-place box and the steel beam bridge would require more maintenance and would only have a life expectancy of 25-40 years.

Mayor Allen asked for public comments or discussion. Several comments were made concerning weight limits on the bridge, time the road would need to be closed, and how much dirt work would be needed.

5:26 p.m. Kenny Stewart moved to adjourn the Public Hearing. Donna Parish 2<sup>nd</sup>, motion carried unanimously.

5:27 p.m. Mayor Allen called to order the Regular Council Meeting with a quorum present.

Ken Stewart moved to approve Resolution #08-03, a Resolution to apply for a 2009 Small Cities Block Grant and authorizing the Mayor to sign and submit an application. Mari Ann Parker 2<sup>nd</sup>, by roll call vote motion carried 3-1 with Batchelder voting no.

Donna Parish moved to approve Resolution #08-04, a Resolution assuring the Kansas Department of Commerce that funds will be continually provided for the maintenance of the bridge system to be financed with community development block grant funds. Mari Ann Parker 2<sup>nd</sup>, by roll call vote motion carried 3-1 with Batchelder voting no.

Mari Ann Parker moved to approve Resolution #08-05, a Resolution of the City of Highland Kansas, to seek funding through the Kansas Department of Commerce CBDG Program in the amount of \$142,299 and for the City to commit \$142,300 with \$102,300 from the KDOT revolving loan and a cash contribution of \$40,000 from the City's general fund. Ken Stewart 2<sup>nd</sup>, by roll call vote motion carried 3-1 with Batchelder voting no.

Ken Stewart moved to approve the Residential Anti-displacement and Relocation Assistance Plan under Section 104(d) of the Housing and Community Development Act of 1974, as amended. Donna Parish 2<sup>nd</sup>, motion carried 3-1 with Batchelder voting no.

Ken Stewart moved to approve the Statement of Assurances and Certifications which allows the City of Highland the authority to make a grant submission. Donna Parish 2<sup>nd</sup>, motion carried 3-1 with Batchelder voting no.

Mayor Allen opened the tabulation sheets for hiring a grant administrator for the project and read them to City Clerk Bill Butrick. The numbers were as follows: Governmental Assistance Services, 290 points and Reese and Novelly, 255 points. Donna Parish moved to hire Governmental Assistance Services as grant administrator for the 2009 CDBG bridge project. Mari Ann Parker 2<sup>nd</sup>, motion carried 3-1 with Batchelder voting no.

Mike Batchelder moved to approve the minutes of the last Regular Council meeting held September 10, 2008, Ken Stewart 2<sup>nd</sup>, motion carried unanimously.

Donna Parish moved to approve the bills for the month of September 2008, Ken Stewart 2<sup>nd</sup>, motion carried unanimously.

City Clerk Bill Butrick presented bids from Thoroughbred Systems and Data Technologies for the purchase of Municipal Court software. Ken Stewart moved to accept the lower bid of Thoroughbred Systems for court software. Mike Batchelder 2<sup>nd</sup>, motion carried unanimously.

## CITIZENS REQUESTS

Keith Courtin informed the Council he was building a new house in Block 6 and asked about tying in to the city sewer. City Superintendent Jeff Riley stated that he had looked into the options for Mr. Courtin to tie on to the city sewer but would probably need to talk with a contractor to see what the cost would be on putting a line in the alley. Jeff was instructed by the Council to get costs and bring all options to a future meeting.

Mari Ann Parker asked about a fall clean-up day. She was instructed to get with Jeff Riley and work out a date it could be held.

## CITY OFFICERS REPORTS

Fire Chief Joe Florence updated the Council on the water (fire) hydrant replacement recommendations and answered questions concerning water pressure and other fire department issues.

Mari Ann Parker moved to allow the fire district to put the old fire truck in outlying stations. Donna Parish 2<sup>nd</sup>, motion carried unanimously.

Jeff Riley presented bids from Coverall and Farmtek to erect a salt/materials storage building. Donna Parish moved to accept the bid of Coverall of \$4,057 and to include the cement block cost of around \$1,500 to be paid by the City for the construction of the building. Ken Stewart 2<sup>nd</sup>, motion carried 3-1 with Batchelder voting no.

Jeff Riley presented his work report to the Council and spoke of projects planned for this month.

Brandon Whetstine reported on suggestions for the City traffic map. The suggestions included "No Parking on This Side of Street" signs in certain areas and either "Stop" or "Yield" signs on certain intersections. Ken Stewart moved to take Officer Whetstine's recommendations under advisement and to table a decision to the next Regular Council meeting. Mari Ann Parker 2<sup>nd</sup>, motion carried unanimously.

## OLD BUSINESS

Robert Powell, Ken Stewart and Ted Collins presented policies, permits and conditions involving the use of the Community Center/Fire Station. Ken Stewart moved to allow alcohol consumption, provided that a permit is issued, in the New Community Center. Mari Ann Parker 2<sup>nd</sup>, motion carried unanimously.

Ken Stewart moved to accept the Committee's Facility Use Application and Agreement Policy and the Community Building Condition Checklist. Mike Batchelder 2<sup>nd</sup>, motion carried unanimously.

Ken Stewart moved to approve Ordinance #476, an Ordinance of the City of Highland, providing an exemption from the ban on consumption of alcoholic liquor on public property. Donna Parish 2<sup>nd</sup>, by roll call vote Batchelder-yes, Parker-yes, Stewart-yes, Parish-yes, motion carried unanimously.

Brief discussions were held concerning Food Pantry utility bills and applying costs to properties that the City has cleaned up.

#### NEW BUSINESS

Ken Stewart moved to appoint a three member Tree Board and to use current Ordinance #255 which regulates planting, maintenance, treatment and removal of trees and shrubbery upon the streets and alleys of the City. Donna Parish 2<sup>nd</sup>, motion carried unanimously.

7:00p.m. Donna Parish moved to adjourn. Ken Stewart 2<sup>nd</sup>, motion carried unanimously.

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Mayor

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City Clerk