

**CITY OF HIGHLAND, KANSAS
REGULAR COUNCIL MEETING
CITY HALL
FEBRUARY 14, 2018
5:00 P.M.**

COUNCIL MEMBERS PRESENT: Charles Batchelder, Dana Clary, Jesse Marriott, Matt Peterson, and Rocky Ruhnke

COUNCIL MEMBERS ABSENT: None

CITY EMPLOYEES PRESENT: City Attorney Ted Collins, City Clerk Joann Karn, City Maintenance Supervisor Aaron Leach and City Maintenance Worker Trevor Saunders.

GUESTS PRESENT: Dennis Lentz, Cyndi Florence, Selena Diveley and Esther Gormley

PRESIDING: Mayor Jerry Twombly

Mayor Twombly called the regular city council meeting to order.

Charles Batchelder moved and Rocky Ruhnke seconded a motion to approve the minutes of the last regular city council meeting held on January 10, 2018. Motion carried 5-0

Dana Clary moved and Jesse Marriott seconded a motion to approve the bills as presented. Motion carried 5-0

PUBLIC COMMENTS

Selena Diveley, for the Lions Club, said the concrete is crumbling near the concession stand at the ball park which is unsafe. This had been discussed previously and determined this spring the city will tear the concrete out and replace with rock since no product holds up due to the heavy vehicle usage.

COMMUNICATIONS AND REPORTS:

Mayor Twombly- Nothing at this time.

Attorney Collins – Executive session later.

Clerk Karn – Thanked council for understanding the recent short notice absences and others that helped, Ted Collins, Debbie Keebler and Cathy Windmeyer. Part-time hourly wage will be discussed later. The audit report, from Karlin & Long, CPA, verified the published 2017 year-end balances were correct. The city did not have any budget violations and the budget and cash balances are similar to last year. For the water report, approximately 35 million gallons of water was pumped which is within our water rights.

Police Chief Brandon Whetstine – Absent – provided his report

Maintenance Supervisor Leach - stated Bud's Sewer Service cost will be \$1,200 for an 8-hour day. Following discussion, Rocky Ruhnke moved and Jesse Marriott seconded a motion to secure Bud's Sewer Service for one (1) Saturday 8-hour day. Motion carried 5-0

Supervisor Leach is contacting local contractors regarding installing back-flow preventers. The city will provide the preventer and assist with coordinating installation but the installation cost and liability will be the homeowners. Attorney Collins will draft a letter explaining the city's free offering of the flow valve, with no liability for the functioning of the valve or responsibility for installation, if enough homeowners are interested.

COMMITTEE UPDATES:

Finance Committee – Jesse Marriott – Rocky Ruhnke inquired on the interest rates of the GO Bond and checking if it could be refinanced.

Law Enforcement Committee – Charles Batchelder - Nothing at this time.

Parks and Rec. Committee – Dana Clary – Asking for volunteers for 4th of July activities; checking on city support of a city-wide clean-up day again in April and the consensus of the council is for the city to pay for the dumpster as past years; Rocky Ruhnke will assist with moving the Santa house, which is in Degginger Park, to Minier Park.

Street and Alley Committee – Rocky Ruhnke – The culvert at the community center can be lowered which will allow for better parking lot water drainage. Rocky will survey the area and provide a corrective plan. The committee will meet and provide a long term street maintenance plan next month.

Water and Sewer Committee – Matt Peterson – Nothing at this time

Outreach Committee – Jerry Twombly, Jesse Marriott – Nothing at this time

Planning & Zoning – Jerry Twombly, Matt Peterson, Jesse Marriott – Nothing at this time

Personnel Committee – Jesse Marriott - Nothing at this time.

NEW BUSINESS:

Following discussion with Cyndi Florence, the consensus was for her to proceed with coordinating our summer rec program, make the necessary contacts and communicate with the council on needed purchases, etc. The council thanked her for volunteering her service for the youth in the community.

Charles Batchelder moved and Rocky Ruhnke seconded a motion to transfer \$32,068.15 from the Water Fund to Debt Service Fund for the GO Bond payment. Motion carried 5-0

Jesse Marriott moved and Dana Clary seconded a motion to approve the city's emergency water supply plan for 2018. Motion carried 5-0

Rocky Ruhnke moved and Jesse Marriott seconded a motion to approve the 2018 mowing bid from Elmer Schmitz, Schmitz Lawn Care, Prepay Option #2, totaling \$8,350.00. Motion carried 5-0

Charles Batchelder moved and Dana Clay seconded a motion to donate \$100 to the Doniphan West After Prom party. Motion carried 5-0

Matt Peterson moved and Jesse Marriott seconded a motion to approve the use of the community center building, exempt for all day Thursday, April 13th through 2:00 a.m. Sunday, April 15th, for Doniphan West Jr. Sr. banquet and prom. Motion carried 4-1

Matt Peterson moved and Dana Clary seconded a motion to continue support of the DWHS sports schedule from Win Publishing, same ad as last year on the 2018-19 schedule, for \$209.95. Motion carried 5-0

RESOLUTIONS:

Rocky Ruhnke moved and Matt Peterson seconded a motion to approve Resolution 18-02, Kansas PRIDE Program for 2018 which urges Highland citizens to join efforts and allows the city to be an official entrant in the PRIDE Program. Motion carried 5-0

EXECUTIVE SESSION:

Dana Clary moved and Jesse Marriott seconded a motion to recess into executive session at 5:55 p.m. for 10 minutes for consultation with an attorney on an insurance claim that would be deemed privileged in attorney-client relationship and the open meeting will resume in the city council chamber at 6:05 p.m. Motion carried 5-0 Mayor asked the city attorney, maintenance supervisor and clerk to remain

GOVERNING BODY COMMENTS:

Rocky Ruhnke commented the USD decided to work with HCC on the new football field/track project. Attorney Collins provided background information on the forming of a joint recreation commission vs. a city recreation commission.

Dana Clary moved and Jesse Marriott seconded a motion to adjourn at 6:07 p.m. Motion carried 5-0

Mayor

City Clerk