

**CITY OF HIGHLAND, KANSAS  
SPECIAL COUNCIL MEETING  
CITY HALL  
September 22, 2021  
1:00 P.M.**

**COUNCIL MEMBERS PRESENT:** Greg Delzeit, Marty Allen, Rocky Ruhnke, and Terry Gibson

**COUNCIL MEMBER ABSENT:** Dan Collins

**CITY EMPLOYEES PRESENT:** City Attorney Ted Collins and City Clerk Joann Karn

**GUESTS PRESENT:** Shelly Underwood, MAP; and Sarah Hines, USDA Loan Specialist. Brian Kingsley, BG Consultants, present via TEAMS virtual meeting.

**PRESIDING:** Mayor Charles Batchelder

Mayor Batchelder opened the special meeting at 1:10 p.m.

Sarah Hines, USDA, reviewed the Water Application, CFDA Number – 10.760, regarding the Water System Improvements 2021 and the established conditions to be agreed upon before further consideration. The loan of \$1,262,000 and grant of \$534,000 will be administered on behalf of the Rural Utilities Service (RUS) by the State and Area staff of USDA Rural Development.

Marty Allen moved and Rocky Ruhnke seconded a motion to approve and authorize the mayor to sign Form RD 1942-46, Letter of Intent to Meet Conditions. Motion carried 4-0

Terry Gibson moved and Marty Allen seconded a motion to approve and authorize the mayor to sign Form RD 1940-1, Request for Obligation of Funds. Motion carried 4-0

The resolution to adopt authorizes and provides for the incurrence of indebtedness for the purpose of providing a portion of the cost of acquiring, constructing, enlarging, improving, and/or extending the City of Highland's water facility to serve an area lawfully within its jurisdiction. It is necessary for the city to raise a portion of the cost of such undertaking by issuance of its bonds in the principal amount of \$1,262,000 pursuant to the provisions of KSA 15-101et seq and intends to obtain assistance from USDA.

Greg Delzeit moved and Marty Allen seconded a motion to approve and authorize the mayor to sign RUS Bulletin 1780-27, Loan Resolution. Motion carried 4-0

Rocky Ruhnke moved and Greg Delzeit seconded a motion to adjourn at 2:15 p.m. Motion carried 4-0

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk

**SPECIAL MEETING  
AGENDA  
CITY OF HIGHLAND  
220 W. Main Street  
Highland, Kansas 66035  
September 22, 2021  
1:00 p.m.**

**I. Call to Order**

**II. Discussion/Action:**

**USDA Letter of Conditions**

- 1. The Form RD 1942-46, Letter of Intent to Meet Conditions**
- 2. The Form RD 1940-1, Request for Obligation**
- 3. The RUS Bulletin 1780-27, Loan Resolution**

**III. Adjournment**

**City of Highland  
220 West Main Street  
Highland, Kansas 66035**

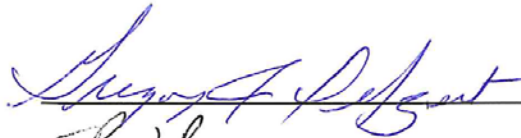

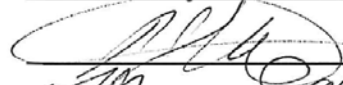

Request for Special Council Meeting:

Date: September 22, 2021

To: Charles Batchelder, Mayor of Highland, KS

We, the undersigned, council persons of the City of Highland, Kansas hereby respectfully request you to call a special meeting of the Council for the subject and purpose of: discussion and/or approval for USDA funding, include but not limited to, Letter of Intent to Meet Conditions, Request for Obligation, and Loan Resolution.

Signed:

  
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Highland City Council