

**CITY OF HIGHLAND, KANSAS
REGULAR COUNCIL MEETING
CITY HALL
December 14, 2022
5:00 P.M.**

COUNCIL MEMBERS PRESENT: Terry Gibson, Marty Allen, Tana Snyder, Dan Collins and Keith Edmonds

COUNCIL MEMBERS ABSENT: None

CITY EMPLOYEES PRESENT: City Attorney Ted Collins, City Clerk Joann Karn, and City Water and Sewer Superintendent Trevor Saunders, Maintenance Worker Wyatt Denton

GUESTS PRESENT: Brian Kingsley, BG Consultants; Debbie Keebler and Andy Parker

PRESIDING: Mayor Charles Batchelder

Mayor Batchelder opened the regular city council meeting at 5:00 p.m.

Tana Snyder moved and Keith Edmonds seconded a motion to approve the regular city council meeting minutes of November 9, 2022 and special city council meeting minutes of November 30, 2022. Motion carried 5-0

Tana Snyder moved and Keith Edmonds seconded a motion to approve the bills as presented. Motion carried 5-0

Brian Kingsley, BG Consultants, reviewed the street improvement project, explained the completed Phase 1 portion and provided a number of options for bid in the Phase 2 portion. Mr. Kingsley explained change order #1 that reduces the contract price by \$36,772.58 which reflects the scrub seal not done by Vance Brothers and the crack seal that will be completed in Phase 2 and expecting a change order #2. Also explained the Contractor's Application for Payment, \$103,740.46, to be signed by the mayor. Terry Gibson moved and Tana Snyder seconded a motion to approve change order #1 and the Contractor's Application for Payment #1 in the amount of \$103,740.46. Motion carried 5-0
Following further discussion of Option No. 5 which is projected to be \$18,479.43 over budget, Terry Gibson moved and Keith Edmonds seconded a motion to move forward to bid Option No. 5 with the alternative as discussed. Motion carried 5-0

COMMUNICATIONS AND REPORTS:

Mayor Batchelder – Nothing at this time.

Attorney Collins – Nothing at this time.

Clerk Karn – Nothing at this time.

Water/Sewer Superintendent Saunders – Explained the needed street signs will cost \$170; a 4" clean check valve cost is \$220 and either purchase new flag poles or repair/make new poles for the street light poles. Maintenance can make the flag poles if a new welder is purchase from Harbor Freight, \$1,015.48. Terry Gibson moved and Keith Edmonds seconded a motion for W/S Supt. Saunders to purchase street signs, \$170 total; check valve, \$220 total; and presented welder from Harbor Freight, \$1,015.48 total. Motion carried 5-0 (Supt. has bids on file)

COMMITTEE UPDATES:

Finance Committee – Marty Allen & Keith Edmonds – Nothing at this time.

Law Enforcement Committee – Tana Snyder & Marty Allen – Nothing at this time.

Parks and Rec. Committee — Terry Gibson & Tana Snyder – Begin discussion on summer rec. in January

Street and Alley/Bldg & Grounds Committee – Dan Collins & Terry Gibson – Nothing at this time.

Water and Sewer Committee – Terry Gibson & Dan Collins – Nothing at this time.

Planning & Zoning – Keith Edmonds & Marty Allen – Nothing at this time.

Personnel Committee – Tana Snyder & Dan Collins – Nothing at this time.

OLD BUSINESS:

Water Treatment Plant Project – Is progressing on schedule

Street Project – Discussed earlier in meeting

Unsafe Structures Update – Attorney Collins provided a brief summary to date.

North Kansas St/Coronado Rd Culvert – Attorney Collins will be in communications with the county.

Mower – W/S Supt. Saunders has bids from several companies ranging up to \$16,000 for a zero-turn mower. W/S Supt. Saunders is suggesting a Ventrac, \$29,900 plus various attachments for various costs for mowing the lagoon area. Following discussion, the consensus was for W/S Supt. to schedule a demo and review options available for financing.

NEW BUSINESS:

Tana Snyder moved and Keith Edmonds seconded a motion approving the 2023 Cereal Malt Beverage licenses for Casey’s General Store and Kirkwood & Co. Motion carried 5-0

Tana Snyder moved and Keith Edmonds seconded a motion to approve contractor’s (BRB Contractors, Inc.) application for payment #6, \$213,024.62. Motion carried 5-0

Clerk Karn explained the projected BCBS cost increase of health/dental insurance at approximate 55%. Following discussion, the consensus of the council is to search new available options and bring back in January 2023.

Tana Snyder moved and Keith Edmonds seconded a motion to add Debra Keebler as an authorized signer on all of the city’s accounts beginning January 1, 2023. Motion carried 5-0

W/S Supt. Saunders stated cold patch may be needed.

Mayor Batchelder, on behalf of everyone, wished to thank Attorney Collins for his many years of service as city attorney.

Tana Snyder moved and Terry Gibson seconded a motion to adjourn at 5:55 p.m. Motion carried 5-0
(Following adjournment, the council presented Attorney Collins a retirement plaque and hosted a family/past mayors and council members get-together)

Mayor

City Clerk