

**CITY OF HIGHLAND, KANSAS  
REGULAR COUNCIL MEETING  
CITY HALL  
May 10, 2023  
5:00 P.M.**

**COUNCIL MEMBERS PRESENT:** Terry Gibson, Marty Allen, Tana Snyder, and Keith Edmonds

**COUNCIL MEMBERS ABSENT:** Dan Collins

**CITY EMPLOYEES PRESENT:** City Attorney Andrew Parker, City Clerk Joann Karn, Asst. City Clerk Debra Keebler, Water and Sewer Superintendent Trevor Saunders, Maintenance Worker Wyatt Denton and Police Chief Dustin Winters

**GUESTS PRESENT:** Hannah Davis, Highland Pride; Julie Bergman, Rainbow; and Bryan Ptomey

**PRESIDING:** Mayor Charles Batchelder

Mayor Batchelder opened the regular city council meeting at 5:00 p.m.

Tana Snyder moved and Keith Edmonds seconded a motion to approve the regular city council meeting minutes of April 12, 2023 and April 27, 2023 special meeting minutes. Motion carried 4-0

Tana Snyder moved and Keith Edmonds seconded a motion to approve the bills as presented. Motion carried 4-0

Julie Bergman, Rainbow, announced they will expand their current Fiber broadband network in Highland, KS with fiber-to-the-home (FTTH) services. Rainbow will fully fund the \$1.8 million construction project which is slated to begin in 2025 and a completion date by the end of 2027. Future announcements will be made when construction is scheduled to begin.

Hannah Davis, Highland Pride, wished to thank everyone that assisted with the citywide cleanup; thanked the council for financial assistance towards the “Welcome Bags”; asking for the flags to be flown for Memorial Day and the use of the sound system for the Memorial Day program. With asking for closure of Main Street for the 4<sup>th</sup> of July Parade, Tana Snyder moved and Keith Edmonds seconded a motion to close Main Street for the 4<sup>th</sup> of July Parade, on the 4<sup>th</sup>, from the high school to Elmira St. Motion carried 4-0 Consensus was given for Pride to hold a small activity in Degginger Park the first/middle part of June.

Bryan Ptomey inquired on the paving of Kirkwood Street, maintaining Illinois/Kirkwood, timeline on the clean-up of the Tom Dorrell mobile home property and dogs-at-large.

**COMMUNICATIONS AND REPORTS:**

**Mayor Batchelder** – Nothing at this time

**Attorney Parker** – Personnel Policy proposed changes have been made by the Committee for full council and employee review/input and bring back to council; Police Policy will be updated; checking on the school zone and water source within city limits.

**Clerk Karn** –Items later on the agenda.

**Police Chief** – Chief Dustin Winters reviewed his handout of various items. Following discussion, Marty Allen moved and Tana Snyder seconded a motion to spend up to \$2,186.42 for trade-in and purchase of equipment and ammunition for the police department. Motion carried 4-0 Chief Winters wished to thank First Option Bank for donated office desks/furniture. Stop sign issue to be revisited by the Street/Alley Committee and brought back to the council next month with the traffic map.

**Water/Sewer Superintendent Saunders** – Reported KRWA is assisting with updating maps and Supt. Saunders is requesting three 6’x3.5’ maps for police, fire department and water/sewer; fire hydrant location will be on the maps; two hydrants need replaced and testing was completed last year; preparing city ball field for summer youth games; draining water tower on Monday, May 15<sup>th</sup>; order backflow preventers at \$250 each; preparing for a “dry run” at the water treatment plant the week of May 15<sup>th</sup>; pulling well #4 the week of June 5<sup>th</sup> and will travel to St. Joe for hot patch in near future.

**COMMITTEE UPDATES:**

**Finance Committee** – Marty Allen & Keith Edmonds – Nothing at this time.

**Law Enforcement Committee** – Tana Snyder & Marty Allen – Nothing at this time.

**Parks and Rec. Committee** — Terry Gibson & Tana Snyder – Nothing at this time.

**Street and Alley/Bldg & Grounds Committee** – Dan Collins & Terry Gibson – Nothing at this time.

**Water and Sewer Committee** – Terry Gibson & Dan Collins – Nothing at this time.

**Planning & Zoning** – Keith Edmonds & Marty Allen – Nothing at this time.

**Personnel Committee** – Tana Snyder & Dan Collins – Nothing at this time.

**OLD BUSINESS:**

Water Treatment Plant Project – Progress meeting was cancelled; someone shot holes in the lagoon liner

Street Project – Sealed bid opening will be Friday, May 19, 2023, 11:00 a.m. in city hall

Unsafe Structures Update – City is waiting on bids to be returned.

North Kansas St/Coronado Rd Culvert – Schwab Eaton representatives accessing the area.

Doniphan Darlings Purchase Request – USD #111 and Doniphan Darlings have signed the contract.

Change of Traffic Control Signs – Prior discussion.

Agreement with Rural Fire District – No update at this time.

**NEW BUSINESS:**

Marty Allen moved and Tana Snyder seconded a motion to approve a water leak adjustment for Doniphan County Senior Center Kitchen at a rate of two-dollar (\$2.00) per thousand (1,000) gallons of water. Motion carried 4-0

Police Chief Winters presented quotes from Rainbow, Heartland and 12 Point for a new phone system for the city. Following discussion, the consensus was to table and gather more information.

Attorney Parker presented and recommended passage of Ordinance No. 588, Tana Snyder moved and Keith Edmonds seconded a motion to adopt Ordinance No. 588 for transfer and conveyance of real estate owned by the city, West 112' of Lots 1, 2, 3, 4, 5, 6, Block 57 and Lots 7, 8, 9, 10, 11 and 12 Block 58 to Doniphan Darlings, LLC. By roll call vote: Gibson – yes, Allen – yes, Snyder – yes, and Edmonds - yes Motion carried 4-0.

Marty Allen moved and Tana Snyder seconded a motion to recess into executive session at 6:42 p.m. for 5 minutes to review individual employee(s) pursuant to the non-elected personnel for the protection of the privacy rights of the protected employee(s) and the open meeting will resume in the city council chamber at 6:47 p.m. Motion carried 4-0 Mayor asked attorney and police chief to remain

Marty Allen moved and Tana Snyder seconded a motion to recess into executive session at 6:47 p.m. for 10 minutes to review individual employee(s) pursuant to the non-elected personnel for the protection of the privacy rights of the protected employee(s) and the open meeting will resume in the city council chamber at 6:57 p.m. Motion carried 4-0 Mayor asked City Attorney and Police Chief to remain.

Terry Gibson moved and Tana Snyder seconded a motion to adjourn at 6:57 p.m. Motion carried 4-0

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Mayor

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City Clerk