

**CITY OF HIGHLAND, KANSAS
SPECIAL COUNCIL MEETING
CITY HALL
June 29, 2023
1:30 P.M.**

COUNCIL MEMBERS PRESENT: Marty Allen, Tana Snyder, Dan Collins and Keith Edmonds

COUNCIL MEMBER ABSENT: Terry Gibson

CITY EMPLOYEES PRESENT: City Clerk Joann Karn, Asst. Clerk Debbie Keebler, Water/Sewer Superintendent Trevor Saunders and Maintenance Worker Wyatt Denton

GUESTS PRESENT: None

PRESIDING: Mayor Charles Batchelder

Mayor Batchelder opened the special meeting at 1:30 p.m.

Supt. Saunders and Clerk Karn provided information regarding internet service for the water treatment plant. Following discussion, Marty Allen moved and Tana Snyder seconded a motion to approve purchase a Cradlepoint E300 for \$849.99 plus a data plan costing \$65 per month. Motion carried 4-0

Marty Allen moved and Tana Snyder seconded a motion to approve CDBG Request #9 for Payment and KDHE Payment Request #11 and authorize the mayor to sign. Motion carried 4-0

Discussion was had regarding the WTP septic tank as to the placement which is near the Rural Water District's water line. Attorney Parker will check into the matter further.

Clerk Karn briefly reviewed the earlier meeting with the Finance Committee and would be recommending to exceed the revenue neutral rate. For the 2024 General Fund budget, the revenue neutral rate was established at 40.645 mills. The recommendation is to exceed the RNR by 7 mills or a 47.645 mill levy for a 2023 Ad Valorem Tax amount of \$193,914. Marty Allen moved and Keith Edmonds seconded a motion to notify the Doniphan County Clerk of intent to exceed the Revenue Neutral Rate by 7 mills with a proposed mill levy rate at 47.645 and a hearing date set for September 13, 2023 at 5:00 p.m. at city hall. Motion carried 4-0

Seeing the possible need for more youth sport practice area, Mayor Batchelder was inquiring about upgrading the former saddle club area. Local individuals could assist in the transformation of that area and the council was asked for discussion, ideas, etc. to be brought to the July regular meeting.

Tana Snyder moved and Keith Edmonds seconded a motion to adjourn at 1:55 p.m. Motion carried 4-0

Mayor

City Clerk

**SPECIAL MEETING
AGENDA
CITY OF HIGHLAND
220 W. Main Street
Highland, Kansas 66035
June 29, 2023
1:30 p.m.**

I. Call to Order

II. Discussion/Action

- 1. Internet Service at WTP**
- 2. CDBG Request #9 for Payment**
- 3. KDHE Payment Request #11**
- 4. WTP Septic Tank**
- 5. Budget – Exceeding RNR**
- 6. Former Saddle Club Area**

III. Adjournment

**City of Highland
220 West Main Street
Highland, Kansas 66035**

Request for Special Council Meeting:

Date: June 29, 2023

To: Charles Batchelder, Mayor of Highland, KS

We, the undersigned, council persons of the City of Highland, Kansas hereby respectfully request you to call a special meeting of the Council for the subject and purpose of: discussion and/or Internet Service at WTP, CDBG Request #9 for Payment, KDHE Payment Request #11 WTP Septic Tank, Budget – Exceeding RNR and Former Saddle Club Area.

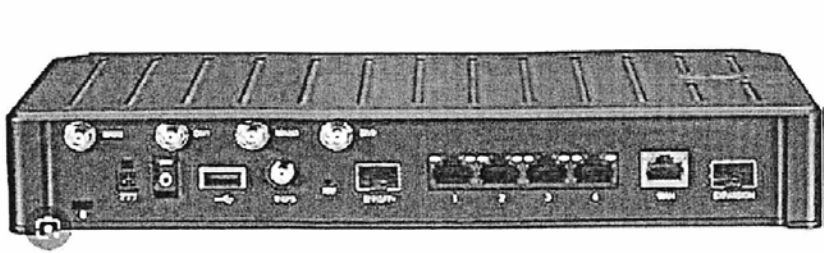
Signed:

Tara Snyder
Mark Allen
Kevin A. Edmund
Danny Callis

Highland City Council

Joann Karn

From: MCFARLAND, SHAWN D <sm2946@att.com>
Sent: Thursday, June 29, 2023 1:23 PM
To: Joann Karn
Subject: RE: Equipment Link



I'm going to call you again. Sorry for taking up all your time.

Thanks,

Shawn McFarland
Local Government & Education Specialist – Client Solutions Executive GEM
AT&T Public Sector
K-12 & Higher Education – Eastern Kansas

AT&T Services, Inc.

2121 E 63RD St
Kansas City, Mo. 64130 USA
M – 816 652-5337
Email: sm2946@att.com

From: Joann Karn <Joann@cityofhighlandks.com>
Sent: Thursday, June 29, 2023 12:35 PM
To: MCFARLAND, SHAWN D <sm2946@att.com>
Subject: RE: Equipment Link

I see there are several cradlepoints. Do you know which one we should be looking at?

Thanks,

Joann

From: MCFARLAND, SHAWN D <sm2946@att.com>
Sent: Thursday, June 29, 2023 12:24 PM

City of Highland

FUND PAGE - GENERAL

Adopted Budget General	Prior Year Actual for 2022	Current Year Estimate for 2023	Proposed Budget Year for 2024
Resources Available:	959,183	1,075,947	804,811
Expenditures:			
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
Sub-Total detail page	0	0	0
General Government			
Personnel Services	90,929	110,000	130,000
Commodities	56,411	60,000	80,000
Contractual	19,585	20,000	100,000
Public Safety (Inc Wage & FB)	77,989	100,000	120,000
Parks and Recreation	9,947	15,000	25,000
Highways and Streets	67,323	250,000	407,500
Neighborhood Revitalization	9,658	10,000	12,000
Capital Outlay	0	0	35,750
Debt Service	0	0	0
Operating Transfers - Sp Highway	0	0	50,000
Operating Transfers - Park & Rec	2,929	5,000	10,000
7 above RNR			28,475
Cash Forward (2024 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	334,771	570,000	998,725
Unencumbered Cash Balance Dec 31	624,412	505,947	XXXXXXXXXXXXXXXXXXXX
2022/2023/2024 Budget Authority Amount:	654,785	878,460	998,725
Non-Appropriated Balance			
Total Expenditure/Non-Appr Balance			998,725
Tax Required			193,914
Delinquent Comp Rate:	0.0%		0
Amount of 2023 Ad Valorem Tax		11.25 4/22	193,914

2 to RNR

Desired Carryover Into 2025	
Desired Carryover Amount:	\$0
Estimated Mill Rate Impact:	
2024 Tot Exp/Non-Appr Must Be:	\$0
Expenditures Must Be Changed by:	\$0

Projected Carryover Into 2025	
\$505,947	2023 Ending Cash Balance (est.)
\$298,864	2024 Non-AV Receipts (est.)
\$193,914	2024 Ad Valorem Tax (est.)
\$998,725	Total 2024 Resources Available
\$351,510	Less 2022 Expenditures + 5%
\$647,215	Projected 2025 Carryover (est.)

Estimated Mill Rate & Revenue Neutral Rate Comparison	
47.645	2024 Estimated Fund Mill Rate
42.957	2023 Fund Mill Rate
40.645	Revenue Neutral Rate (KSA 79-2988)
47.645	2024 Estimated Total Mill Rate
42.957	2023 Total Mill Rate
Is a rate hearing/resolution required: Yes	

Follow procedure prescribed by KSA 79-2988 to exceed the Revenue Neutral Rate.

47.645
7 above RNR

Draft

CPA Summary
