

CITY OF HIGHLAND, KANSAS
REGULAR COUNCIL MEETING
CITY HALL
April 10, 2024
5:00 P.M.

COUNCIL MEMBERS PRESENT: Terry Gibson, Marty Allen, Robert Ellerman, and Tana Snyder

COUNCIL MEMBERS ABSENT: Keith Edmonds

CITY EMPLOYEES PRESENT: City Clerk Joann Karn, Water/Wastewater Supt. Trevor Saunders, Police Chief Dustin Winters, and Deputy Clerk Debbie Keebler.

GUESTS PRESENT: Janet Tyler

PRESIDING: Mayor Charles Batchelder

Tana Snyder moved and Terry Gibson seconded a motion to approve the regular city council meeting minutes of March 13, 2024. Motion carried 4-0

Tana Snyder moved and Robert Ellerman seconded a motion to approve the bills as presented. Motion carried 4-0

COMMUNICATIONS AND REPORTS:

Council President Gibson – Nothing at this time.

Attorney Parker – Absent

Clerk Karn – Later in the meeting; asked to register for the Planning & Zoning 101 virtual class on May 2, 2024, and the Municipal Services 2024 Budget Workshop webinar on May 14, 2024. Tana Snyder moved and Terry Gibson seconded a motion to approve registration for the Planning & Zoning 101 virtual class, \$25, and the Municipal Services 2024 Budget Workshop, \$75. Motion carried 4-0

Police Chief Winters– DWest Prom will be at the Christian Church Fellowship Hall on April 20th and will close the 100 Block of North Kansas for 30 minutes; will be at an event at the Fire House on April 20th; KDOT annual enforcement is April 18-22; issued 4 tickets on 17 stops, worked several thief's, battery, and sexual assault. Discussion was had on ticket warnings, outfitting PD pickup for service, and drive the pickup home instead of the Durango. Chief inquired about trading or keeping the truck as he has received 2 quotes - \$9,000 and \$11,000. Following discussion, the Chief stated the pickup truck could be outfitted for less than \$350.

Water & Sewer Supt. Saunders – Saunders indicated the soccer nets, basketball nets and pads need to be replaced at Minier Park. Saunders advised salt for the WTP will be needed costing between \$6,000 - \$7,000, truck load at \$255/ton. Tana Snyder moved and Robert Ellerman seconded a motion for Supt. Saunders to purchase soccer nets (\$90), basketball nets (\$45/goal) and purchase truck load of salt for the WTP when needed. Motion carried 4-0

Police Chief Winters- Following further discussion on outfitting the truck, Robert Ellerman moved and Tana Snyder seconded a motion for the Chief to outfit the PD truck nearly the same as the Durango and use the truck for transportation to and from his residence. Motion carried 4-0

COMMITTEE UPDATES:

Finance Committee – Marty Allen & Keith Edmonds – Nothing at this time.

Law Enforcement Committee – Tana Snyder & Marty Allen – Nothing at this time.

Parks and Rec. Committee — Terry Gibson & Tana Snyder – Marty Allen had a question regarding the summer youth signup sheet information.

Street and Alley/Bldg & Grounds Committee – Robert Ellerman & Terry Gibson – Councilman Ellerman reported positive feedback on the street project.

Water and Sewer Committee – Terry Gibson & Robert Ellerman – Nothing at this time.

Planning & Zoning – Keith Edmonds & Marty Allen – Nothing at this time.

Personnel Committee – Tana Snyder & Robert Ellerman – With limited response on the maintenance position, could consider part-time summer help or an internship. Robert Ellerman moved and Marty Allen seconded a motion to advertise for possible two temporary part-time summer workers or provide an internship for an individual 16 years or older, pay range of \$16 to \$18/hr. Motion carried 4-0

OLD BUSINESS:

The salt brine tank has been delivered and scheduled to be set April 15th. The project check list is being finished.

Vance Brothers are working on the scheduled street project.

Urban Construction has completed the project on the Dorrell property.

Councilperson Allen has received two (2) bids for dirt work at the Sports Complex (former Matthias/Saddle Club Area). MCon bid \$11,800 and Engemann bid \$6,750 but the bid specs were not identical. The Highland City Foundation has sufficient funds for the dirt work. The facility would have a football/soccer field, baseball and softball fields. Discussion was had on restrooms, water, sewer, etc. Consensus of the council was to table until next month.

The Quonset building roof bids and annexation was tabled until next month.

NEW BUSINESS:

Terry Gibson moved and Robert Ellerman seconded a motion accepting the 2023 audit as presented by Gordon CPA and pay the \$300 filing fee to the state. Motion carried 4-0

Tana Snyder moved and Robert Ellerman seconded a motion selecting Option 1 from Glatfelter, Farmers Union Midwest Agency, total premium of \$634.48 for Specialty Risk Protector (Cyber) insurance. Motion carried 4-0

Arbor Day is Friday, April 26, 2024 and Highland has been named 2023 Tree City USA. For 2024 project, Janet Tyler explained the need for tree maintenance at the city ballpark. Ms. Tyler provided a brief history, acknowledged the planting of trees last year and noted that tree maintenance remains important. Two bids were secured for tree maintenance at the city ballpark with TipTop providing the low bid. Tana Snyder moved and Robert Ellerman seconded a motion to award the bid, \$4,150, to TipTop Tree Service for trimming trees/tree maintenance at the city ballpark. Motion carried 4-0

ORDINANCES:

Tana Snyder moved and Robert Ellerman seconded a motion to adopt Ordinance No. 599 authorizing the limited operation of all-terrain vehicles, work-site utility vehicles, micro-utility vehicles within the corporate limits of city; repealing remaining sections of Ordinance No. 484 of city and repealing any and all other ordinances of city in conflict. Roll Call – Gibson-yes, Allen-yes, Ellerman-yes and Snyder-yes Motion carried 4-0

Tana Snyder moved and Robert Ellerman seconded a motion to adopt Ordinance No. 600 authorizing the limited operation of golf carts within the corporate limits of city, repealing Ordinance No. 534 of city and repealing any and all other ordinances of city in conflict. Roll Call – Gibson-yes, Allen-yes, Ellerman-yes and Snyder-yes Motion carried 4-0

Tana Snyder moved and Robert Ellerman seconded a motion to adjourn at 6:08 p.m. Motion carried 4-0

Mayor

City Clerk