

**CITY OF HIGHLAND, KANSAS  
REGULAR COUNCIL MEETING  
CITY HALL  
June 12, 2024  
5:00 P.M.**

**COUNCIL MEMBERS PRESENT:** Terry Gibson, Marty Allen, Robert Ellerman and Tana Snyder

**COUNCIL MEMBERS ABSENT:** Keith Edmonds

**CITY EMPLOYEES PRESENT:** Attorney Andy Parker, City Clerk Joann Karn, Water/Wastewater Supt. Trevor Saunders, Police Chief Dustin Winters

**GUESTS PRESENT:** Brian Ptomey arrive at 5:20 p.m.

**PRESIDING:** Mayor Charles Batchelder

Mayor Batchelder opened the meeting with the public hearing on Floodplain Management. The purpose of the hearing was to hear and answer public comments on the considered revisions to Floodplain Regulations in Ordinance #490. No one from the public was in attendance. Attorney Parker provided a review, and the updated ordinances will be considered later on the agenda. Consensus of the council was to close the public hearing and proceed with the regular meeting.

Tana Snyder moved and Robert Ellerman seconded a motion to approve the regular city council meeting minutes of May 8, 2024. Motion carried 4-0

Tana Snyder moved and Robert Ellerman seconded a motion to approve the bills as presented. Motion carried 4-0

**COMMUNICATIONS AND REPORTS:**

**Mayor Batchelder** – Has received positive comments on the Main Street hanging baskets.

**Attorney Parker** – Indicated the former Cluck property would need a title search completed prior to being sold and all the city property would need to be done also. Attorney Parker will be checking with two title search groups regarding cost and availability. Regarding annexation, Attorney Parker drafted a letter to send to the property owners abutting the present city limits. On property to be annexed, the recommendation is to perform a title search on the properties prior to annexation. Regarding handicap parking signs, Attorney Parker will continue to research. The cleanup is progressing on the Rahe property and the Parker property.

**Clerk Karn** – In review of the draft budget, the finance committee met, and the recommendation is to propose a 2 mill increase. The consensus of the council is to draft the budget with a 2 mill increase.

**Police Chief Winters** – Assisting with teaching a class in June and July, summer ball is underway at the city ballpark and people are ignoring the handicap parking signs in the area. High school age kids are walking late at night, after midnight, and Chief Winters indicating a curfew may assist with this situation.

**Water & Sewer Supt. Saunders** – Working on the Lead & Cooper Rule which is due to the state in October. Supt. Saunders is reviewing all water maps and checking pipe size, etc. Upcoming projects include reviewing the fire insurance rating, painting fire hydrants, and curbs indicating “no parking.”

**COMMITTEE UPDATES:**

**Finance Committee** – Marty Allen & Keith Edmonds – Nothing at this time.

**Law Enforcement Committee** – Tana Snyder & Marty Allen – Nothing at this time.

**Parks and Rec. Committee** — Terry Gibson & Tana Snyder – Nothing at this time.

**Street and Alley/Bldg & Grounds Committee** – Robert Ellerman & Terry Gibson – Discussion on the size of the newly painted parking spaces, lack of center line on Main Street and speed and ability of farm machinery to stop when traveling on Main Street. Machinery is also required to follow city ordinances.

**Water and Sewer Committee** – Terry Gibson & Robert Ellerman – Nothing at this time.

**Planning & Zoning** – Keith Edmonds & Marty Allen – Nothing at this time.

**Personnel Committee** – Tana Snyder & Robert Ellerman – Nothing at this time.

**OLD BUSINESS:**

Supt. Saunders announced he will be changing chlorine companies at the water treatment plant. The wifi continues to be slow at the plant. Terry Gibson moved and Robert Ellerman seconded a motion to upgrade the internet service to Starlink which will increase the monthly cost by \$60, new monthly total is \$120. Motion carried 4-0

Two bids have been received for the Quonset building roof. Following discussion, the consensus was to table until later.

**NEW BUSINESS:**

Discussion was had on the request for a crosswalk on Kansas Street from the Christian Church sidewalk to the Fellowship Hall sidewalk. Attorney Parker will review and bring it back to the council.

The city received two (2) donation requests, Doniphan West FFA and Doniphan West Athletics & Activities. No action taken.

**ORDINANCES:**

Tana Snyder moved and Terry Gibson seconded a motion to adopt Ordinance No. 601, a floodplain management ordinance. Roll Call – Gibson-yes, Allen-yes, Ellerman-yes and Snyder-yes Motion carried 4-0

Tana Snyder moved and Marty Allen seconded a motion to adopt Ordinance No. 602, an ordinance revising and updating the City of Highland, Kansas, Floodplain Management Zoning Regulations, incorporating by Reference Ordinance Number 601 of said city which establishes new floodplain zoning regulations based on the model recommended by FEMA and the Kansas Department of Agriculture, and repealing Ordinance No. 490 and 491 of said city. Roll Call – Gibson-yes, Allen-yes, Ellerman-yes and Snyder-yes Motion carried 4-0

Councilperson Allen reminded everyone is welcome to join the Doniphan County Chamber of Commerce at the Business Appreciation Breakfast on June 20<sup>th</sup> at 7:30 a.m. at HCC Walters Wellness Center.

Terry Gibson moved and Marty Allen seconded a motion to adjourn at 6:00 p.m. Motion carried 4-0

Bryan Ptomey missed the public comments and inquired about the placement of the no parking sign and the lack of progress in removing the home near his residence.

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Mayor

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City Clerk